Owner & Manager
To be responsible for the business activities

Cook
To prepare food according to dietary needs & keep kitchen clean

Kitchen Assistant
To sort & do laundry
Help with kitchen duties & lunch relief

Deputy Manager
To help with business activities & be responsible in Owner absence

Third in Charge
To ensure smooth day to day running & help Deputy in Owners absence

Senior
To ensure teams leaders know what they are doing. Organising changes in daily routine

Team Leader
To ensure planning & daily activities are done, along with good record keeping & following daily routine

Nursery Nurse
To be responsible for Key children & member of team caring for group of children, ensuring records are kept up to date and routine is followed

Nursery Assistant
To assist with Key groups – following planned activities. Keep daily routine for children & help with keeping records up to date