

Making a referral- Child Protection and Early Help

1. To recognise how to identify signs of abuse and when it is appropriate to make a referral **Everyone**
2. Who should refer cases of suspected abuse or allegations the relevant investigating agencies **DSL**
3. Act as a source of support, advice and expertise within the organisation to all staff, when deciding whether to make a referral to Children Social Care, police or the Channel panel and during the referral process **DSL**
4. Work with Social Work Teams over suspected cases of abuse. **DSL**
5. Promote educational outcomes by sharing information about children with a social worker with relevant staff members. **DSL**
6. Work closely with mental health team and mental health first aider to support children with mental health needs **DSL**
7. Liaise with early help services and other organisations over additional support needed by families. **DSL**
8. Encourage a culture of listening to children within the organisation and support staff to build a trusted relationship. **DSL**
9. Understand the assessment process and the thresholds for referral to early help and child protection services **Everyone**